

LANGFORD BUDVILLE PARISH COUNCIL

Minutes of the Annual Meeting of Langford Budville Parish Council held on Tuesday 9th May 2023 at 7.30pm at the Jubilee Hall

Present: - Mr Derek Sowden (Chair), Ms Juliet Shrimpton, Mrs Theresa Jacoby, Mr Will Will McFadzean, attendees as below and six members of public

Members absent: - None

Apologies: - Cllr Gwil Wren

In Attendance: - Ms Chadwick as Clerk

Public Forum

A member of the public present has expressed concerns about slurry spillage, to be added to agenda for June.

1. Election of Chair and Vice Chair in accordance with Standing Orders

Mr Derek Sowden was proposed as Chair by Juliet Shrimpton and seconded by Will McFadzean, and carried unanimously. Declaration of Acceptance of Office as Chair was signed by Mr Sowden.

As there were no councillors wishing to take the position of Vice Chair, was agreed that the Vice Chair role would continue to rotate between the other Councillors alphabetically by surname.

2. Apologies

There were no apologies received from Councillors.

3. Declarations of interest

There were no declarations of interest.

4. Minutes

The Minutes of the meeting held on 17th April 2023 were approved.

5. Casual Vacancies

Following clearance to co-opt from Somerset Council Elections Department, the Council received a proposal from Fiona Barber to fill the current vacancy. Councillors voted unanimously to elect Ms Barber and her Declarations of Acceptance of Office was duly signed and the register of interest form passed to her for completion.

9th May 2023

Signed: Dated.....

6. Insurance

The Clerk to presented a proposal to renew insurance with Zurich at a cost of £517.83 vs £487 in the previous year. The Council resolved to renew the insurance with Zurich from 1 June 2023.

7. Updates to Parish Council Documentation

The Council approved the updated 2023 Standing Orders, Financial Regulations, Code of Conduct, Meeting Code of Conduct plus Safeguarding Policy.

8. Finance

8.1 Bank Reconciliation

The Council approved the bank reconciliations.

8.2 Schedule of Payments

The Council approved the Schedule of Payments, as below:

Summary of Payments Due					
To pay:					
Clerks wages	14 Apr to 4 May - 3 weeks		177.60		£11.84 x 5 hrs pw x 3 weeks
Clerks expenses	mileage		15.75	193.35	35 miles x 1 trip
Tim exps				61.36	
Insurance				517.83	
Total to pay:				<u>772.54</u>	

8.3 Annual Review of Risks

This item was deferred to the next meeting

The meeting closed at 8.20 pm

To be signed by the Chair at the next meeting (Monday, 12th June 2023):

The minutes reflect an accurate record of events subject to any amendments listed below.

Signed:

Print Name:

Date:

Amendments:

Produced by:

Helen Chadwick, Clerk

langfordbudvillepc@gmail.com

9th May 2023

Signed: Dated.....