

# LANGFORD BUDVILLE PARISH COUNCIL

Clerk to the Parish - Helen Chadwick  
Hatch Green Farm Hatch Beauchamp TA3 6TL  
Tel: 07879695904 Email: langfordbudvillepc@gmail.com

Members of the public and press are entitled to be at the following meeting in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the commencement of the meeting given over specifically for that purpose. Although not a requirement to do so, prior notification to the Clerk by 5pm the previous Friday would enable a full response when appropriate to be given.

**Wednesday 3<sup>rd</sup> January 2024**

To: All members of **Langford Budville Parish Council**

You are summoned to a **meeting of Langford Budville Parish Council** to be held at the Jubilee Hall on **Monday 8<sup>th</sup> January 2024 commencing at 6.30 pm**, when the following business will be transacted.

Yours faithfully



**Helen Chadwick**  
Clerk to the Parish Council

**6.30 pm - prior to the start of the meeting**

## **Questions and comments from members of the public (limited to 15 minutes in total)**

Members of the public will be permitted to speak during the meeting with the Chair's permission and in accordance with the Code of Conduct, and also may contact the Clerk ([langfordbudvillepc@gmail.com](mailto:langfordbudvillepc@gmail.com)) by 5 pm on Friday 5<sup>th</sup> January 2024 to ask questions, raise concerns or make comments on matters affecting Langford Budville Parish. No decision can be taken during this session, but the Chair may decide to refer any matter for consideration.

## **Reports from County and District Councillors (10 mins)**

The County and District Councillors are invited to give short oral or written reports on matters affecting Langford Budville Parish.

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### **1. Apologies (1 min)**

Members will be expected to provide reasons for absence. Members are reminded that absence for six consecutive meetings without approval could lead to disqualification.

### **2. Declarations of Interest (1 min)**

The Code of Conduct requires that Members disclose interests of a personal, prejudicial and pecuniary nature that may be pertinent to tonight's business. A prejudicial or pecuniary interest will require the member to leave the room during the discussion of the relevant item.

In cases of uncertainty members are recommended to consult the Clerk.

### **3. Minutes (1 min)**

The Minutes of the meeting held on 11<sup>th</sup> December 2023 have been circulated with the summons to this meeting.

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## 4. Group Reports (10 mins)

- 4.1 A Greener Langford Budville – update from Juliet
- 4.2 Triangle – update from Derek
- 4.3 Community Events Committee – update from Josh
- 4.4 Conservation Group. Jubilee Wood and Wildflower area – update from Ian & Christine
- 4.5 Footpaths – update from Zenah and discussion of stiles for repair

## 5. Draft budget (20 mins)

To finalise the draft Parish Council budget and precept for the financial year 2023/24

## 6. Casual vacancy (10 mins)

To co-opt to fill the casual vacancy

## 7. 20's plenty signs (10 mins)

To discuss and potential signage for the parish

## 8. Planning (10 mins)

To discuss and comment on the following applications:

### 8.1 Case Ref: 21/23/0011/LEW

Proposal: Application for a Lawful Development Certificate for the existing non-compliance of the occupancy condition (Condition No. 11) of application 21/03/0019 at The Stables, Milverton Road, Langford Budville

### 8.2 Case Ref: 21/23/0012

Proposal: Erection of a two storey extension to the rear of The Stables, Milverton Road, Langford Budville

## 8. Finance (10 mins)

### 8.1 Bank Reconciliation

The Council will consider the bank reconciliations.

### 8.2 Schedule of Payments

The Council will approve the Schedule of Payments

## 9. Agenda Items for next meeting (5 mins)

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Under the Openness of Local Government Bodies Regulations 2014, any members of the public are allowed to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). No prior notification is needed, but it would be helpful to let the Clerk know of any plans to film or record so that all necessary arrangements can be made to provide reasonable facilities to report on meetings. This permission does not extend to private meetings or parts of meetings which are not open to the public. All recording and photography equipment should be taken away if a public meeting moves into a session which is not open to the public.

If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings, for example, by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chair has the power to control public recording and/or reporting so it does not disrupt the meeting. Recording must be clearly visible to anyone at the meeting.

Please note that members of the public exercising their right to speak during Public Question Time may be recorded.